**M 305G**

TA appointment is 20 hours per week. Duties are as follows:
- Attend class lectures (3 hours per week)
- Lead discussion sections (3 hours per week)
- Hold office hours (3 hours per week)
- Help with proctoring and grading exams (hours per week will vary)
- Please note the following regarding this assignment:
  - The list above represents the typical duties for this course; however reasonable time trades are acceptable, so long as both the instructor and TA are clear and in agreement about the change.
  - The TA is not released from duties until the instructor has submitted final grades, or upon mutual agreement between instructor and TA.
  - See Guillerma Romero, in RLM 8.128, for textbooks.

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**M 408C/D**

**M 408M**

**M 408N/S**

**M 408/R**

TA appointment is 20 hours per week. Duties are as follows:
- Lead discussion sections (4 hours per week)
- Staff CalcLab (1 hour per week)
- Provide an additional 3 hours per week of student contact, chosen at instructor’s discretion from the options (a) attend lecture(s), (b) hold office hour(s), (c) spend additional time staffing CalcLab
- Coordinate homework grading (when undergraduate graders are assigned) (hours per week will vary)
- Help with proctoring and grading exams (hours per week will vary). TAs should not be expected, on average over the course of a semester, to grade more than half of the problems on tests and final exams. Moreover, the instructor must supply a rubric for test or exam problems to be graded by the TA.
- Please note the following regarding this assignment:
  - The list above represents the typical duties for this course; however reasonable time trades are acceptable, so long as both the instructor and TA are clear and in agreement about the change.
  - The TA is not released from duties until the instructor has submitted final grades, or upon mutual agreement between instructor and TA.
  - See Guillerma Romero, in RLM 8.128, for textbooks.
M 408K/L
TA appointment is 20 hours per week. Duties are as follows:
- Lead discussion sections (4 hours per week)
- Staff CalcLab (1 hour per week)
- Provide an additional 3 hours per week of student contact, chosen at instructor’s discretion from the options (a) attend lecture(s), (b) hold office hour(s), (c) spend additional time staffing CalcLab.
- Help with proctoring and grading exams (hours per week will vary). TAs should not be expected, on average over the course of a semester, to grade more than half of the problems on tests and final exams. Moreover, the instructor must supply a rubric for test or exam problems to be graded by the TA.
- Please note the following regarding this assignment:
  - The list above represents the typical duties for this course; however reasonable time trades are acceptable, so long as both the instructor and TA are clear and in agreement about the change.
  - The TA is not released from duties until the instructor has submitted final grades, or upon mutual agreement between instructor and TA.
  - See Guillerma Romero, in RLM 8.128, for textbooks.

M 316
TA appointment is 10 hours per week. Duties are as follows:
- Attend class lectures (2 hours per week)
- Hold office hours (4 hours per week)
- Assist with homework/quiz/exam grading and with proctoring exams (hours per week will vary). TAs should not be expected, on average over the course of a semester, to grade more than half of the problems on tests and final exams. Moreover, the instructor must supply a rubric for test or exam problems to be graded by the TA.
- Please note the following regarding this assignment:
  - The list above represents the typical duties for this course; however reasonable time trades are acceptable, so long as both the instructor and TA are clear and in agreement about the change.
  - The TA is not released from duties until the instructor has submitted final grades, or upon mutual agreement between instructor and TA.
  - See Guillerma Romero, in RLM 8.128, for textbooks.
M 427K/L
TA appointment is 20 hours per week. Duties are as follows:
- Attend class lectures (3 hours per week)
- Lead discussion sections (2 hours per week)
- Hold office hours (2 hours per week)
- Grade quizzes (3 hours per week)
- Help with proctoring and grading exams (hours per week will vary). TAs should not be expected, on average over the course of a semester, to grade more than half of the problems on tests and final exams. Moreover, the instructor must supply a rubric for test or exam problems to be graded by the TA.
- Please note the following regarding this assignment:
  - The list above represents the typical duties for this course; however reasonable time trades are acceptable, so long as both the instructor and TA are clear and in agreement about the change.
  - The TA is not released from duties until the instructor has submitted final grades, or upon mutual agreement between instructor and TA.
  - See Guillerma Romero, in RLM 8.128, for textbooks.

M 340L
TA appointment is 20 hours per week, with each TA responsible for three sections of course. Duties are as follows:
- Attend class lecture (3 hours per week – one lecture of each course per week)
- Hold office hours (6 total hours per week, i.e., 2 per course)
- Help with proctoring and grading exams and quizzes (hours per week will vary)
- Coordinate homework grading (when undergraduate graders are assigned) (hours per week will vary)
- Please note the following regarding this assignment:
  - The list above represents the typical duties for this course; however reasonable time trades are acceptable, so long as both the instructor and TA are clear and in agreement about the change.
  - The TA is not released from duties until the instructor has submitted final grades, or upon mutual agreement between instructor and TA.
  - See Guillerma Romero, in RLM 8.128, for textbooks.
M 341  
M 346  
M 348  
M 368K  
M 378K  
When available, TA appointment is up to 10 hours per week, based on enrollment. Duties are as follows:
- Grade homework
- Hold office hours if requested to do so by the instructor (not to exceed 20% time — i.e. 2 hours per week for a 10 hour appointment)
- Please note the following regarding this assignment:
  - The list above represents the typical duties for this course; however reasonable time trades are acceptable, so long as both the instructor and TA are clear and in agreement about the change.
  - The TA is not released from duties until the instructor has submitted final grades, or upon mutual agreement between instructor and TA.
  - See Guillerma Romero, in RLM 8.128, for textbooks.

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M 365C/D  
M 367K/L  
M 372K  
M 373K/L  
When available, TA appointment is up to 10 hours per week, based on enrollment. Duties are as follows:
- Grade homework
- Hold office hours if requested to do so by the instructor (not to exceed 20% time — i.e. 2 hours per week for a 10 hour appointment)
- Please note the following regarding this assignment:
  - The list above represents the typical duties for this course; however reasonable time trades are acceptable, so long as both the instructor and TA are clear and in agreement about the change.
  - The TA is not released from duties until the instructor has submitted final grades, or upon mutual agreement between instructor and TA.
  - See Guillerma Romero, in RLM 8.128, for textbooks.
M 380C/D  
M 381C/D  
M 382C/D  
M 383C/D  
M 385C/D  
M 387C/D

TA appointment is 20 hours per week. Duties are as follows:
- Provide grading assistance
- Hold office hours if requested to do so by the instructor (3 hours per week)
- Please note the following regarding this assignment:
  o The list above represents the typical duties for this course; however reasonable time trades are acceptable, so long as both the instructor and TA are clear and in agreement about the change.
  o The TA is not released from duties until the instructor has submitted final grades, or upon mutual agreement between instructor and TA.
  o See Guillerma Romero, in RLM 8.128, for textbooks.