M 305G

TA appointment is 20 hours per week. Duties are as follows:

- Attend class lectures (3 hours per week)
- Lead discussion sections (3 hours per week)
- Hold office hours (3 hours per week)
- Help with proctoring and grading exams (hours per week will vary)
- Please note the following regarding this assignment:
  - The list above represents the typical duties for this course; however reasonable time trades are acceptable, so long as both the instructor and TA are clear and in agreement about the change.
  - The TA is not released from duties until the instructor has submitted final grades, or upon mutual agreement between instructor and TA.
  - See the Math Main Office, RLM 8.100 for textbooks.

M 408C/D
M 408M
M 408R
M 408N/S

TA appointment is 20 hours per week. Duties are as follows:

- Lead discussion sections (4 hours per week)
- Staff CalcLab (1 hour per week)
- Provide an additional 3 hours per week of student contact, chosen at instructor’s discretion from these options: (a) attend lecture(s), (b) hold office hour(s), (c) spend additional time staffing CalcLab
- Coordinate homework grading (when undergraduate graders are assigned) (hours per week will vary)
- Help with proctoring and grading exams (hours per week will vary). TA’s should not be expected, on average over the course of a semester, to grade more than half of the problems on tests and final exams. Moreover, the instructor must supply a rubric for test or exam problems to be graded by the TA.
- Please note the following regarding this assignment:
  - The list above represents the typical duties for this course; however reasonable time trades are acceptable, so long as both the instructor and TA are clear and in agreement about the change.
  - The TA is not released from duties until the instructor has submitted final grades, or upon mutual agreement between instructor and TA.
  - See the Math Main Office, RLM 8.100 for textbooks.
M 408K/L

TA appointment is 20 hours per week. Duties are as follows:

- Lead discussion sections (4 hours per week) using standardized paper worksheets. Grade the group worksheets (rubric provided) and input the grades into the system.
- Staff CalcLab (1 hour per week)
- Provide an additional 3 hours per week of student contact, chosen at instructor’s discretion from these options: (a) attend lecture(s), (b) hold office hour(s), (c) spend additional time staffing CalcLab.
- Help with proctoring and grading exams (hours per week will vary). TA’s should not be expected, on average over the course of a semester, to grade more than half of the problems on tests and final exams. Moreover, the instructor must supply a rubric for test or exam problems to be graded by the TA.
- Please note the following regarding this assignment:
  o The list above represents the typical duties for this course; however reasonable time trades are acceptable, so long as both the instructor and TA are clear and in agreement about the change.
  o The TA is not released from duties until the instructor has submitted final grades, or upon mutual agreement between instructor and TA.
  o See the Math Main Office, RLM 8.100 for textbooks.

M 427J/L

TA appointment is 20 hours per week. Duties are as follows:

- Attend class lectures (3 hours per week)
- Lead discussion sections (2 hours per week)
- Hold office hours (2 hours per week)
- Grade quizzes (3 hours per week)
- Coordinate homework grading (when undergraduate graders are assigned) (hours per week will vary)
- Help with proctoring and grading exams (hours per week will vary). TA’s should not be expected, on average over the course of a semester, to grade more than half of the problems on tests and final exams. Moreover, the instructor must supply a rubric for test or exam problems to be graded by the TA.
- Please note the following regarding this assignment:
  o The list above represents the typical duties for this course; however reasonable time trades are acceptable, so long as both the instructor and TA are clear and in agreement about the change.
  o The TA is not released from duties until the instructor has submitted final grades, or upon mutual agreement between instructor and TA.
  o See the Math Main Office, RLM 8.100 for textbooks.
M 340L

TA appointment is 20 hours per week, with each TA responsible for three sections of course. Duties are as follows:

- Attend class lecture (4 hours per week – two lectures of each course per week)
- Hold office hours (4 total hours per week)
- Help with proctoring and grading exams (and quizzes) (hours per week will vary)
- Coordinate homework grading (when undergraduate graders are assigned) (hours per week will vary)
- Please note the following regarding this assignment:
  o The list above represents the typical duties for this course; however reasonable time trades are acceptable, so long as both the instructor and TA are clear and in agreement about the change.
  o The TA is not released from duties until the instructor has submitted final grades, or upon mutual agreement between instructor and TA.
  o See the Math Main Office, RLM 8.100 for textbooks.

M 325K
M 341
M 346
M 348
M 358K
M 368K
M 378K

When available, TA appointment is up 10 hours per week, based on enrollment. Duties are as follows:

- Grade homework
- Hold office hours if requested to do so by the instructor (not to exceed 20% time — i.e. 2 hours per week for a 10 hour appointment)
- Please note the following regarding this assignment:
  o The list above represents the typical duties for this course; however reasonable time trades are acceptable, so long as both the instructor and TA are clear and in agreement about the change.
  o The TA is not released from duties until the instructor has submitted final grades, or upon mutual agreement between instructor and TA.
  o See the Math Main Office, RLM 8.100 for textbooks.
M 362K

TA appointment is 20 hours per week, with each TA responsible for up to three sections of course. Duties are as follows:

- Hold office hours (2 hours per section for 6 total hours per week); Instructor will provide homework key to support homework review questions.
- Help with proctoring and grading exams (including the final); TA will be responsible for grading 1/2 - 2/3 of exams (hours per week will vary). Moreover, the instructor must supply a rubric for test or exam problems to be graded by the TA.
- Please note the following regarding this assignment:
  - The list above represents the typical duties for this course; however reasonable time trades are acceptable, so long as both the instructor and TA are clear and in agreement about the change.
  - The TA is not released from duties until the instructor has submitted final grades, or upon mutual agreement between instructor and TA.
  - See the Math Main Office, RLM 8.100 for textbooks.

M 362K – IBL (Inquiry-Based Learning)

TA appointment is 20 hours per week. Duties are as follows:

- Attend every class and help students who are working in small groups and aid in the logistics of returning daily graded work.
- Lead an independent inquiry project for each student (could be small groups) outside of class. This would be 10% of the student’s final grade. Please discuss with Instructor for examples of past projects.
- Coordinate work of LA and/or grader.
- Hold office hours as needed.
- Please note the following regarding this assignment:
  - The list above represents the typical duties for this course; however reasonable time trades are acceptable, so long as both the instructor and TA are clear and in agreement about the change.
  - The TA is not released from duties until the instructor has submitted final grades, or upon mutual agreement between instructor and TA.
  - See the Math Main Office, RLM 8.100 for textbooks.
When available, TA appointment is up to 10 hours per week, based on enrollment. Duties are as follows:

- Grade homework
- Hold office hours if requested to do so by the instructor (not to exceed 20% time — i.e. 2 hours per week for a 10 hour appointment)
- Please note the following regarding this assignment:
  - The list above represents the typical duties for this course; however reasonable time trades are acceptable, so long as both the instructor and TA are clear and in agreement about the change.
  - The TA is not released from duties until the instructor has submitted final grades, or upon mutual agreement between instructor and TA.
  - See the Math Main Office, RLM 8.100 for textbooks.

TA appointment is 20 hours per week. Duties are as follows:

- Provide grading assistance
- Hold office hours if requested to do so by the instructor (3 hours per week)
- Please note the following regarding this assignment:
  - The list above represents the typical duties for this course; however reasonable time trades are acceptable, so long as both the instructor and TA are clear and in agreement about the change.
  - The TA is not released from duties until the instructor has submitted final grades, or upon mutual agreement between instructor and TA.
  - See the Math Main Office, RLM 8.100 for textbooks.